

## Appendix 3

### Cabinet Forward Work Plan

| Meeting        | Item (description / title) | Purpose of Report                                 | Decision required (yes/no)   | Author – Lead member and contact officer | Date Entered / Updated By  |   |
|----------------|----------------------------|---|--|--|--|---|
| <b>24 Sept</b> | 1                          | Denbighshire's Local Area Energy Plan (LAEP)      | To present the LAEP to Cabinet for endorsement   | Yes                                      | Cllr Barry Mellor<br>Lead Officer/Report Author – Helen Vaughan-Evans/Liz Wilcox Jones   | 22.04.24<br>KEJ                             |
|                | 2                          | Corporate Joint Committee Governance Arrangements | To approve updated governance arrangements   | Yes                                      | Cllr Jason McLellan<br>Lead Officer/Report Author – Gary Williams                        | 26.04.24,<br>rescheduled<br>11.06.24<br>KEJ |
|                | 3                          | Finance Report                                    | To update Cabinet on the Council's current financial position for 2024/25  | Tbc                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report Author Liz Thomas                              | Standing Item                               |
|                | 4                          | Items from Scrutiny Committees                    | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                      | Lead Officer – Scrutiny Coordinators   | Standing Item                               |
|                |                            |   |  |  |  |   |
|                |                            |   |  |  |  |   |
| <b>22 Oct</b>  | 1                          | Asset Management Strategy 2024 - 2029             | To seek Cabinet approval of the updated Asset Management Strategy for formal adoption                              | Yes                                      | Cllr Gwyneth Ellis<br>Lead Officer – Helen Vaughan-Evans / Report Author – Bryn Williams | 24.05.24 /<br>17.06.24<br>KEJ               |
|                | 2                          | Second Home / Long-term Empty Council Tax Premium | To seek Cabinet's approval to the timescales for delivery of the Second Home / Long-term Empty Council Tax Premium | Yes                                      | Cllr Gwyneth Ellis<br>Lead Officer – Liz Thomas / Report Author – Paul Barnes            | 08.07.24<br>KEJ                             |

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|               | 3                          | Fee Charging Provisions - Mandatory Licensing Scheme for Special Procedures | To seek Cabinet approval to adopt the national agreed fees structure and delegate functions under the new scheme | Yes                                      | Cllr Alan James<br>Lead Officer/Report<br>Author Emlyn Jones / Glesni Owen                                    | 01.08.24<br>KEJ |
|               | 4                          | Replacement for PARIS IT System – Tender Award                              | To seek Cabinet approval to award the contract for the new social care IT system                                 | Yes                                      | Cllrs Elen Heaton and Diane King<br>Lead Officer/Report<br>Author Nicola Stubbins / Dyfan Barr, Michael Jones | 02.09.24<br>KEJ |
|               | 5                          | Finance Report  | To update Cabinet on the Council's current financial position for 2024/25  | Tbc                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas  | Standing Item   |
|               | 6                          | Update on Medium Term Financial Strategy and Plan 2025/26 – 2027/28         | To review and approve the latest version of the MTFS / MTFP  | Yes                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas  | 15.05.24<br>KEJ |
|               | 7                          | Items from Scrutiny Committees  | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                      | Lead Officer – Scrutiny Coordinators  | Standing Item   |
|               |                            |   |  |  |   |                 |
| <b>19 Nov</b> | 1                          | Public Conveniences Savings Proposal  | To consider the Public Conveniences Savings Proposal   | Yes                                      | Cllr Barry Mellor<br>Lead Officer/Report<br>Author – Paul Jackson/Joanna Douglass                             | 07.06.24<br>KEJ |

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| 2       | Disposal of Caledfryn   | To seek approval for the disposal of Caledfryn as part of the savings proposals  | Yes                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author – Helen Vaughan-Evans / Daniel Roebuck          | 23.05.24<br>KEJ deferred from Sept to Nov 02.07.24 |
| 3       | Council Performance Self-Assessment Update – July to September (QPR2) | To consider a report by the Strategic Planning Team for Council to approve the Performance Self-Assessment July to September | Tbc                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author – Helen Vaughan-Evans/lolo McGregor, Emma Horan |  |
| 4       | Housing Support Grant – Keep My Home Project                          | To seek Cabinet approval to award the contract for the new service   | Yes                        | Cllr Rhys Thomas<br>Lead Officer/Report<br>Author – Ann Lloyd / Nigel Jones / Sharon Whalley        | 03.09.24<br>KEJ                                    |
| 5       | Housing Support Grant – Domestic Abuse Safety Unit                    | To seek Cabinet approval to award the contract for the new service   | Yes                        | Cllr Rhys Thomas<br>Lead Officer/Report<br>Author – Ann Lloyd / Nigel Jones / Alison Hay            | 03.09.24<br>KEJ                                    |
| 6       | Finance Report  | To update Cabinet on the Council's current financial position for 2024/25  | Tbc                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas                                      | Standing Item                                      |
| 7       | Items from Scrutiny Committees  | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                        | Lead Officer – Scrutiny Coordinators  | Standing Item                                      |

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|               |                            |  |   |  |   |                 |
| <b>17 Dec</b> | 1                          | Panel Performance Assessment Response                              | For Cabinet to approve the Council's management response to the Panel Performance Assessment Report   | Yes                                      | Cllr Gwyneth Ellis<br>Lead Officer – Helen Vaughan-Evans /<br>Report Author – Iolo McGregor | 12.04.24<br>KEJ |
|               | 2                          | Housing Rent Setting & Housing Revenue and Capital Budgets 2025/26 | To seek approval for the proposed annual rent increase for council housing and to approve the Housing Revenue Account Capital & Revenue Budgets for 2025/26 and Housing Stock Business Plan | Yes                                      | Cllr Rhys Thomas<br>Lead Officer/Report<br>Author – Geoff Davies                            | 28.06.24<br>KEJ |
|               | 3                          | Finance Report   | To update Cabinet on the Council's current financial position for 2024/25   | Tbc                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas                              | Standing Item   |
|               | 4                          | Items from Scrutiny Committees                                     | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                                      | Lead Officer –<br>Scrutiny Coordinators   | Standing Item   |
|               |                            |  |   |  |   |                 |
| <b>21 Jan</b> | 1                          | Finance Report   | To update Cabinet on the Council's current financial position for 2024/25   | Tbc                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas                              | Standing Item   |
|               | 2                          | Revenue Budget Setting 2025/26                                     | To review and approve the budget proposals for forthcoming financial year 2025/26   | Tbc                                      | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas                              | 15.05.24<br>KEJ |

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|               | 3                          | Capital Plan 2025/26 – 2027/28                 | To review and approve proposals for inclusion in the Capital Plan   | Yes                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas | 15.05.24<br>KEJ           |
|               | 4                          | Items from Scrutiny Committees                 | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                        | Lead Officer –<br>Scrutiny Coordinators                        | Standing Item             |
|               |                            |  |   |                            |  |                           |
| <b>18 Feb</b> | 1                          | Finance Report                                 | To update Cabinet on the Council's current financial position for 2024/25                                     | Tbc                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas | Standing Item             |
|               | 2                          | Revenue Budget and Council Tax Setting 2025/26 | To review and approve the budget and Council Tax setting proposals for the forthcoming financial year 2025/26 | Tbc                        | Cllr Gwyneth Ellis<br>Lead Officer/Report<br>Author Liz Thomas | 15.05.24<br>KEJ           |
|               | 3                          | Items from Scrutiny Committees                 | To consider any issues raised by Scrutiny for Cabinet's attention   | Tbc                        | Lead Officer –<br>Scrutiny Coordinators                        | Standing Item             |

#### Note for officers – Cabinet Report Deadlines

| <i>Meeting</i>      | <i>Deadline</i>     | <i>Meeting</i>    | <i>Deadline</i>  | <i>Meeting</i>     | <i>Deadline</i>   |
|---------------------|---------------------|-------------------|------------------|--------------------|-------------------|
|                     |                     |                   |                  |                    |                   |
| <b>24 September</b> | <b>10 September</b> | <b>22 October</b> | <b>8 October</b> | <b>19 November</b> | <b>5 November</b> |

Updated 03/09/2024 – KEJ

**Cabinet Forward Work Plan**

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